

PANHANDLE WATER PLANNING GROUP

Minutes

April 25, 2011

A meeting of the Panhandle Water Planning Group (PWPG) Executive Committee was held on Monday, April 25, 2011 at 1:30 p.m. in the PRPC Conference Room, 415 West Eighth Avenue, Amarillo, Potter County, Texas.

Mr. C.E. Williams, Chairman, presided.

MEMBERS PRESENT:

David Landis, City of Perryton; Vernon Cook, Roberts County; C.E. Williams, Panhandle Groundwater Conservation District; John Williams, Canadian River Municipal Water Authority; Dr. Nolan Clark; Emmett Autrey, City of Amarillo and Dale Hallmark, North Plains Groundwater Conservation District.

OTHERS PRESENT:

Rebeka Lien, CDM, Van Kelley, Intera, Bill Mullican, CDM, Dan Buhman, CDM, Steve Amasson, Texas Agrilife Extension, James Beach, LBG-Guyton Asso., Ron Lemons, FNI, Simone Kiel, FNI

STAFF PRESENT:

Kyle Ingham, Local Government Services Director; Jamie L. Allen, Local Government Services Coordinator

1. CALL TO ORDER

C.E. Williams called the meeting to order. He requested that each group allow PWPG members to interview the groups separately so that the interview process can be as equitable as possible. He explained that the group couldn't force either engineering team to leave, but that understanding the need to interview each separately would be appreciated. Dr. Nolan Clark then explained to everyone that all the Executive Committee would be discussing is recommending an engineering team to the full Board of the PWPG. Mr. Ingham announced that the group would go into Executive Session for the purposes of licensing individuals to engage in a certain activity.

2. **DISCUSS AND INTERVIEW CONSULTANT FIRMS**

Dr. Clark suggested looking at each of the questions decided upon at the 4/18 meeting and assigning questions to each member so as to keep the meeting fluid and allow input from all PWPG members. The group then discussed the order in which questions would be answered and who would ask each question.

CDM began their presentation at approximately 1:40p.m. Dan Buhman introduced himself and his group. Mr. Buhman presented the group's 5 main emphases. Mr. Van Kelley explained the team's strategies. Mr. Mullican thanked the group again for the opportunity to present the team's proposal to the committee. He discussed the plans his team has for water projection demands. After the allotted 15 minutes to present, the Executive Committee asked the scoring questions which were assigned at the beginning of the meeting and the presenting group answered accordingly.

After a brief break from 2:25-2:30, Ron Lemons from FNI introduced his team and noted all of the projects that FNI has participated in. Simone Kiel then explained her duties as project manager and introduced alternate team members and their strengths. The team then discussed the different projects and plans which they proposed to go into the upcoming cycle. The committee then followed similar protocol as it did with the CDM interview/presentation in having a question/answer period with the FNI team.

3. **DISCUSS AND CONSIDER RECOMMENDATION TO FULL PWPG REGARDING CONSULTANT FIRMS FOR THE 2016 REGIONAL WATER PLANNING CYCLE**

After a break from 3:20 – 3:25, the group reconvened privately to discuss both presentations. The committee discussed the particular pros and cons of selecting either engineering firm and the strengths that each presented. After comments from the committee, the group invited both presenting teams back into the room for the official recommendation vote. Chairman Williams explained that the Executive Committee would make a recommendation to the full PWPG Board and then the PWPG Board will make a recommendation to the PRPC Board of Directors on selecting an engineer. Mr. Williams called for questions or comments and Judge Vernon Cook complimented both groups for their expertise in the planning process. HE then made a motion to make a recommendation to the PWPG Board to support the FNI team for the upcoming water planning cycle. Dr. Clark seconded the motion and the motion carried unanimously.

4. **ADJOURN**

The meeting adjourned at 3:44p.m.