

## PANHANDLE WATER PLANNING GROUP

### Minutes

August 22, 2013

A meeting of the Panhandle Water Planning Group (PWPG) Executive Committee was held on Thursday, August 22, 2013 at 12:00 p.m. in the PRPC Conference Room, 415 West Eighth Avenue, Amarillo, Potter County, Texas.

Mr. C.E. Williams, Chairman, presided.

#### MEMBERS PRESENT:

C.E. Williams, John Williams, Dr. Nolan Clark, Judge Vernon Cook

#### OTHERS PRESENT:

None

#### STAFF PRESENT:

Kyle Ingham, Local Government Services Director; Jamie L. Allen, Local Government Services Coordinator

#### 1. CALL TO ORDER

C.E. Williams called the meeting to order at 12:04pm

#### 2. DISCUSS AND CONSIDER: Adjustments to Local Funds Solicitation as Discussed at Full August 22, 2013 PWPG Meeting

Dr. Nolan Clark began by explaining the methodology by which the increases, as discussed at the Full August 22, 2013, PWPG meeting were reached. He explained that 3 different procedures had been utilized to calculate amounts owed by the different contributors. The organizations with a flat fee were estimated to be assessed an additional 10%, rounding up to the nearest \$10. The Groundwater Districts' were charged based on their assessed taxable values. There was discussion that Judge Vernon Cook would contact the Texas Independent Producers and Royalty Owners Association regarding possible contributions to the Water Planning effort. A question was asked regarding contributions from other organizations and it was discussed that the contribution of information and data from those other organizations has negated those discussions in the past. Surface Water District contributions were then discussed. Dr. Clark noted that their charges are based on the anticipated amount of water to be pumped in a given year. City Assessments were then discussed and it was

noted that cities pay based on their populations. Minimum charges have been \$70 and those charges were increased by 10%, rounding to the nearest \$10, or a minimum amount of \$80. Each city was either increased by \$10 or 10%. Dr. Clark noted that he had worked to create the most equitable distribution of increases possible. Dr. Clark then began discussing Water Utilities contributions. The Hi Texas Water Corporation was deleted from the roster and the minimum was increased from \$40 to \$50. There was general discussion of several utilities in the Red River Authority that had not been charged last year. It was stated that there was a discrepancy in the invoicing list and the mailing list which lead to the oversight of those RRA utilities. Overall, the recommended increase is approximately 10% with small variations as noted.

Kyle then began to discuss the PWPG bylaws in relation to changes to assessments. The purpose of this discussion was to ensure that the PWPG Bylaws were being followed regarding the increase. It was discussed that the full PWPG was aware of the proposition to increase rates by 10%. Chairman Williams noted that the increase could be ratified at the next PWPG meeting based on previous full PWPG discussions and the recommendation made by the Executive Committee and the PWPG Treasurer. Judge Cook made a motion to accept Dr. Clark's recommendation and John Williams seconded the motion. Motion carried unanimously.

Kyle then noted that a letter would be drafted to contributors regarding this increase. Judge Cook suggested that the letter include information regarding State Funding decreases and that this is the first increase since the inception of dues.

3. **ADJOURN**

The meeting adjourned at approximately 12:45p.m.